

**Board of Directors – Job Description**  
**Term: 2 years**

1. Prepare to act on behalf of and in the best interests of the West Park Community Association.
2. Attend all monthly meetings and in addition attend the Annual General Meeting. Attendance at the Annual General Meeting is mandatory. Monthly meetings are scheduled for the first Monday of every month, except July and August. If you are unable to attend the President must be notified of your absence. If three meetings are missed your position on the Board of Directors may be revoked and another Director may be elected to complete your term.
3. Support agreement or opposition to motions as proposed at the monthly meetings by casting your vote.
4. Agree to provide volunteer services for special events as available.